

To,
The Commissioner,
Dibrugarh Municipal Corporation
Dibrugarh, Assam

Subject: Request for Permission to Organize Kali Puja at Santipara 2nd Lane

Respected Sir,

I, on behalf of the **Santipara 2nd Lane Kali Puja Committee**, would like to respectfully request permission to organize the **Kali Puja** event at **Santipara 2nd Lane, Dibrugarh**, from **20-10-25** to **23-10-25**.

The Kali Puja celebration is a vital part of our community's cultural and religious heritage, bringing together people from all walks of life in unity and devotion. We aim to celebrate this festival in accordance with all municipal regulations and safety protocols to ensure a smooth and successful event.

We kindly request your approval for the following arrangements:

- Erection of the Puja pandal
- Installation of lighting and decoration
- Proper waste management during the event
- Traffic management for the safety and convenience of attendees

We assure you that all safety guidelines, including fire safety, crowd control, and cleanliness, will be strictly followed. Additionally, we will ensure that no inconvenience is caused to the local residents and that the event proceeds in an orderly and respectful manner.

We would be grateful if you could grant us the necessary permissions at your earliest convenience. Kindly let us know if any additional documentation or formalities are required.

Thank you for your kind attention and support.

Yours sincerely,

JEET ROY

(on behalf of)

Santipara 2nd Lane Kali Puja Committee

Dibrugarh, Assam

+91 9748611004